



Shri Balasaheb Mane Shikshan Prasarak Mandal's
ASHOKRAO MANE GROUP OF INSTITUTIONS
AN AUTONOMOUS INSTITUTE

NH – 4, Vathar Tarf Vadgaon, Tal: - Hatkanangale, Dist: - Kolhapur-416112

E-mail: librarian@amgoi.edu.in Website: www.amgoi.org

Accredited by NAAC I



CENTRAL LIBRARY LIBRARY BROCHURE





Dr. S.B. Kemdarne

Dear Users

It gives me an immense pleasure to present this Brochure of Central Library to all the Stakeholders. Ashokrao Mane Group of Institutions, Vathar is a well known and reputed Institution. The Library is enriched with a huge collection of reading materials in different forms and formats. The Library is computerized with Vidyasagar- Easy and Useful Software. The users of the Library can search or browse the resources through OPAC or Web-OPAC. The Library has over twenty Eight thousand printed documents; Print Journals, E-Journals, Back Volumes, DELNET Membership, CDs, DVDs etc. as well as innumerable number of Internet based E- Resources on various Subjects. The Library has established to cater to the needs of researchers in changing Digital environment in which more than **15** Computers with Internet Connectivity.

I hope, you will utilize the resources to enhance the professional knowledge and Competency towards your contribution in the development of the Nation.

LIBRARIAN
DR. SURYAKANT B. KEMDARNE
M.A;M.Lib;Ph.D;PGDLAN

1. ABOUT AMGOI

Ashokrao Mane Group of Institutions (AMGOI) was started in 2009 to promote quality Education in Engineering and Management Studies in this part of Maharashtra State. The AMGIO is situated on the Poona-Bangalore National Highway (NH-4), closer in Industrial cluster of MIDC Shirol, Kolhapur, at Vathar Tarf Vadgaon. The Integrated Campus is spread over an Area of 20 acres in a serene and refreshing atmosphere surrounded by greenery. The AMGOI Campus is comprised of Faculty of Engineering and Faculty of Management Studies. We are dedicated to promote and foster a culture of interactive teaching and learning cultivates budding youths into skillful Engineers. The Institute is also promoting Innovations and Entrepreneurship through its Business Incubation Center. The highly motivated and experience faculty member are fostering a conducive research environment for Students and themselves to carry out research and development activities in the State of Art Center of Excellence in Machine Learning and Artificial Intelligence.

2. ABOUT LIBRARY

The Central Library of AMGOI is a proud resource which manages knowledge, both in print and digital format, ensures easy and anytime access to the scholarly resources and provides faculty members and Students with all the support to collect, evaluate and manage information pertaining all the streams of Engineering and Management at AMGOI. It provides pleasant ambiance for both peaceful reading and study. It offers a range of services such as Membership, anytime Circulation, Photocopying, Open Access, Book Bank and OPAC facility etc. As a true information resource centre, the Central Library has **5109 Titles**, with **28849 Volumes**, (Text and Reference Books) **85** National & International Print Journals, online subscription of Springer Nature- 3 Subjects collection E-Journals and DELNET Membership for various disciplines. The Digital Library section with its **15** latest computer system provides NPTEL Video Lectures to all its users. The total investment in Library as on today is **Rs.1, 78, 95,367/-** The library like all vibrant and productive organizations, strives to keep pace with a global, dynamic, and technology-enabled information environment to meet the expectations of its users.

INSTITUTE VISION

To become a globally renowned institute of excellence in technology and Management education for rural community.

INSTITUTE MISSION

- To achieve excellence in technical & management education through effective teaching learning process.

- To develop professionals having values of ethics, lifelong learning, teamwork and social responsibility.
- To inculcate research and development culture.
- To enhance industry-institute interaction.
- To empower the rural community.
- To implement outcome based education (OBE).

QUALITY POLICY

“We at AMGOI are committed to impart quality technical education and managerial skills with active involvement of all stakeholders and strive hard for our students’ satisfaction by continual improvement and systematic approach.” **AMGOI**

LIBRARY AT A GLANCE

The statistical information of the library as given below:

➤ Library Area	635 Sq Mtr
➤ Study Room Seating Capacity	150
• Library Collection :	
➤ Number of Titles	5109
➤ Number of Volumes	28849
➤ Book Bank Collection	4137
➤ Total Print Journals	85
➤ National Journals	60
➤ International Journals	25
➤ Back Volumes (Print Journals) : (UG+PG)	672
➤ Back Volumes (Print Journals) : MBA	98
➤ Online E-Journals	1507
➤ Online E-books	500
➤ News Papers and Magazine	05
➤ CDs	1050
➤ NPTEL Video Lectures	932
➤ Digital Library Computers with Internet Connection	15
➤ DELNET MEMBERSHIP (Online E-Journals)	1151
➤ Library Software: Vidyasagar Easy and Useful	01
➤ Total Investment	Rs.1,78,95,367/-

3. LIBRARY WORKING HOURS

Books Circulation Section(Monday to Saturday)	9.00am to 5.00pm
Digital Library (Monday to Saturday)	8.00am to 5.00pm
Reading Hall (During Examination)	8.00am to 8.00pm
Reference Books/Print Journals	To Read inside the Library only
Library will remain closed on 5 National Holidays	26 th January, 15 th August, 2 nd October, Dassehara and Diwali

Library entry and services are restricted to only authorize members of holding valid AMGOI ID. Other visitors need to take permission from the Library

4. LIBRARY COLLECTION

PRINT MATERIAL COLLECTION U.G. Collection

Department	Civil	CSE/ AIDS/ AIML	Mechanical	E & TC /Electronics & Computer Engg	Electrical	Applied Science	Book bank Collection
No. Of Titles	532	763	741	578	378	262	214
No. of Volumes	3053	3691	5249	3146	2942	1800	4137
Total Print Journals	13	24	21	12	12	02	--
National Journals	08	18	18	11	07	02	--
International journals	05	06	07	01	5	-	--
Reference and Competitive Books - 4780							
Online E -Journals & E-Books Springer Nature- 3 Subjects Collection	1.Springer Nature 2.DELNET: Developing Library Network, New Delhi 3.NDL: National Digital Library 4.E-Shodhsindhu 5.E-Shodhganga 6.OPAC: Online Public Access Catalogue 7.Library Management System: Vidyasagar-Easy and Useful						

P.G. Collection

S N	Department	Civil Engineering (CM)	CSE	Mechanical - Production Engineering	Mechanical - Design Engineering	E &TC	MBA
1	No. Of Titles	149	112	92	119	152	908
2	No. of Volumes	351	319	277	375	399	2633
3	Total Print Journals	13	24	18	18	12	12
4	National Journals	08	18	11	11	11	10
5	International Journals	05	06	07	07	01	02
6	Online E -Journals & E-Books Springer Nature - 3 Subjects collection	1.Springer Nature 2.DELNET: Developing Library Network, New Delhi 3.NDL: National Digital Library 4.E-Shodhsindhu 5.E-Shodhganga 6.OPAC: Online Public Access Catalogue 7.Library Management System: Vidyasagar-Easy and Useful					



STACK AREA

5. The Salient features of the Library are as given below:

1. The Total Library Area and Library Section: 635 Sq Mtr Section including Circulation Section, Text Book Section, Reference Book Section, Dissertations and Reports Section, Periodicals Section, Reading Room, Digital Library and OPAC etc.

2. IT Infrastructure: The Central Library is a part of the Institute-Wide Network built around a fiber optic backbone comprising of High Speed Switches. All the Computers Systems in the Library are connected to the Institute Network having to 500 Mbps of Internet Leased Line from Airtel.

3. Library Automation: The Library uses ‘Vidyasagar : Easy and Useful’ Software package which is an Integrated Multi-User Library Management System that supports all Housekeeping Operations of the Library. The Software consists of modules on Acquisition, Cataloguing, Circulation, Serial Control and OPAC. Retrospective conversion of bibliographic records has been completed and more than **28849** bibliographic records of Books available in the Library can now be accessed through the Easy and Useful Software through OPAC. The database of books available in the Library is being updated on day to day basis with details of recently circulated and purchased books. Records of all the Library patrons have also been created in the Library Software.

4. Digital Library: The Digital Library Section has **15** latest Desktop Computers to access the online journals and video lectures. A couple of desktop systems are meant for users to access OPAC, databases, e-books, e-journals and other e-resources. The reading section in the Library is Wi-Fi enabled to provide wireless access to the Internet. Users are allowed to use their Laptops in the Library.



DIGITAL LIBRARY

5. Photo Copying Services: The Library provides the Photocopying Service. As per IPR regulations only few pages can be photocopied. The charges are Rs.1 per page.

6. Library Services: The Library offered the following services about the latest information.

- Circulation/ Book Lending
- Issue and Return through Bar Code Reader.
- Book Bank Facility/Book Bank Facility for topper Students
- OPAC Facility
- Open Access to Staffs and Students.
- Digital Library Internet Facility with 932 NPTEL Video Lectures.
- Reference Services
- Reprography Facility
- Online E –Journals Facility with Books, CD and DVD Collection.
- Wi-Fi Zone
- Daily News Papers
- CCTV Camera -Surveillance System
- Latest New Arrivals
- Book Exhibition
- User Awareness Programmes for Newly Admitted Students
- Reading Room facility for Students

7. List of Library Software and E –Resources

Sr. No	Software/Database	Suppliers/Agency	Database details	Access Link
1	LMS (Library Management Software: Easy and Useful)	Easy and Useful IT Solutions, Kolhapur	Library Database (All Housekeeping Operation)	https://vidyasagar4.easyanduseful.com
2	DELNET	Developing Library Network, New Delhi	E- Journals- 1151 E-Books-500	https://delnet.in
3	Springer Nature E-Journals Package	GIST(Global Information Systems Technology, New Delhi	E- Journals-368 1.Engineering, 2.Computer Science 3.MBA	https://link.springer.com
4	NDL (National Digital Library)	Indian Institute of Technology, Kharagpur	E- Journals E-Books, Thesis	https://www.ndl.gov.in
5	E- Shodhganga	INFLIBNET, Gujarat	Free access digital Library	https://shodhganga.inflibnet.ac.in
6	E-ShodhSindhu	INFLIBNET, Gujarat	E- Journals E-Books, Thesis	https://ess.inflibnet.ac.in

8. Library working hours and other facilities

Library Facilities

Working hours of the Library	8.30am to 05.00pm	Reprography Facility	Yes
Current Annual Budget Rs.	1035000	Barcode of Books	Yes
Reading Room Seating Capacity	150	Library Networking	Yes
Nature of E Journals Subscription	Springer Nature & DELNET	Library Management Software(LMS)	Yes
Number of Multimedia PCs	15	Total Library Area Sq. M.	635

Other Facilities

Particulars	Status	Particulars	Status	Particulars	Status
Portable Water Supply	Yes	Backup Electric Supply	Yes	CCTV Security	Yes
Barrier Free Environment	Yes	Institution Website	Yes	Insurance for Students	Yes
General Insurance	Yes	All Weather Approach (Motorized Road)	Yes	Fire and Safety Certificate	Yes
Post and Banking ATM Facility	Yes	Projectors in Class Rooms	Yes	Medical & Counseling	Yes



READING HALL

6. LIBRARY STAFF

Sr. No	Name of the staff	Designation	Qualification	Experience
1	Dr. Suryakant B.Kemdarne	Librarian	M.A;M.Lib;Ph.D; PGDLAN	25
2	Mr. Laxman E. Khadatare	Library Assistant	M.A; M.Lib.;B.Ed.	16
3	Mr. Vikas N. Vadd	Library Clerk	M.A.; B.Ed.	15
4	Mr. Prashant Nikam	Peon	H.S.C.	11

7. LIBRARY ADVISORY COMMITTEE

Sr.	Name of the Member	Designation & Organization	Committee Specifics
1	Dr. Mrs. Sangeeta R. Chougule	Director, AMGOI, Vathar	Chairman
2	Prof. Pravin B. Ghewari	Campus Director, AMGOI, Vathar	Member
3	Dr. Amit S. Shelake	Dean: IQAC, AMGOI, Vathar	Member
4	Dr. Jaydeep M.Shinde	Dean: Students Affairs and HOD-Civil, AMGOI, Vathar	Member
5	Dr. Seema S. Patil	Dean: Academics, AMGOI, Vathar	Member
6	Dr. Vinaya K Thombare	Dean: R&D, AMGOI, Vathar	Member
7	Dr. Sagar S. Sutar	I/C Director, MBA, AMGOI, Vathar	Member
8	Dr. Amol A. Suryawanshi	HOD (ASH), AMGOI, Vathar	Member
9	Dr. Shrenik S. Sarade	HOD (AM & AD), AMGOI, Vathar	Member
10	Prof. Suraj S. Redekar	HOD (CS), AMGOI, Vathar	Member
11	Dr. Vishal S. Wadkar	HOD (EE), AMGOI, Vathar	Member
12	Dr. Digvijay J. Pawar	HOD (ET), AMGOI, Vathar	Member
13	Dr. Chetan R. Dongarsane	HOD (EC), AMGOI, Vathar	Member
14	Prof. Maheshkumar A. Sutar	HOD (ME), AMGOI, Vathar	Member
15	Ms. Aarti U. Patil	Student, ET, AMGOI, Vathar	Member
16	Mr. Paras R. Desai	Student, AMGOI, Vathar	Member
17	Dr. Suryakant B. Kemdarne	HOD- Central Library, AMGOI, Vathar	Member Secretary

8. MEMBERSHIP

Library membership is open to Faculty, Students, Research Scholars and Non-teaching staff. They have to fill the respective membership form and submit the circulation counter.

- ❖ Faculty members (Degree)

- ❖ Engineering students of Graduate and Post Graduate department
- ❖ MBA Students
- ❖ Research Scholars
- ❖ Technician
- ❖ Administrative staff

09. BORROWING FACILITY

Category	No. of books issued	Deposit / Annual fee	Periodicity
B. Tech Students	02	-	1 week
M. Tech Students	03	-	14 days
MBA Students	03	-	1 week
Teaching Faculties Degree	05	-	1 month
Research Scholar	03	-	14 days
Technician/ Administrative staff	02	-	14 days
Guest / Contributory/ C.H.B. Faculty	02	-	1 month



CIRCULATION SECTION

10. OVERDUE CHARGES FOR BOOKS RETURNED AFTER THE DUE DATE

If books are not returned by the due date, overdue charges will be levied after 7 days from the due date @ Rs.1 per day per book.

Once a recall notice is served for a book and if the member does not return the book within a week overdue charges @ Rs. 1/-per day will be levied.

If a member fails to return a book even after one week (from the date of receiving the recall notice), the library will inform the Finance and Account Section to deduct the cost of the book plus overdue charges etc, from the salary/fellowship of the borrower after a formal notice.

11. ORGANIZATION OF LIBRARY COLLECTION

The library collection is being arranged in 1 floor in the college building.

The library collection consists of:

- Text Books, Reference books
- Print Journals
- Electronic Journals
- Back Volumes of journals
- Thesis and Dissertations
- CDs and DVDs

The books are arranged in the shelves from 000.00 to 999.99 as per **Dewey Decimal Classification** from top to bottom towards right. The Engineering books are arranged in 620-629 including Civil Engineering, Computer Science and Engineering, AIML and AIDS, Electronics and Computer Engineering, Electronics and Telecommunication Engineering, Electrical Engineering and Mechanical Engineering and MBA(Master of Business Administration).

Print Journals: Print Journals are arranged alphabetically as per the subject in the first floor library area and arranging the racks. The back volumes (Issues) of journals are arranged alphabetically and chronologically.

Electronic (Online) Resources: The library is getting access to full text **online E- Journals of Springer Nature: 3 Subjects Collection E-Journals and DELNET Membership** from various disciplines. Library is providing links to various open source journals. All these e-

resources can be accessed through IP addresses by clicking the link e -resources on the Web site. The authorized users can directly access the e-resources freely with in Campus.

12. USING OPAC: ADVANCED SEARCH

Advanced Web OPAC can be accessed from anywhere by clicking the OPAC link given on the Library Software. The Library provides comprehensive (General) search with a keyword i.e. a part of Author, few words of a Title or Topic Search.

VIDYASAGAR: OPAC SEARCH

The screenshot displays the VIDYASAGAR WEB-O.P.A.C. interface. At the top, there is a purple header with the text "VIDYASAGAR : WEB-O.P.A.C.". Below this, a section titled "List of Colleges (Select any one)" contains a scrollable list of college names. The list includes: A.M.G.O.I., Wathar; Arts & Commerce College, Ashta; Arts & Commerce College, Kasegaon; Ashokrao Mane College of Pharmacy, Peth Vadgaon; Ashokrao Mane Polytechnic, Save; Ashokrao Mane Polytechnic, Wathar; B.G.Kharade College of Education, Kolhapur; Bapuji Salunkhe Mahavidyalaya, Miraj; Bhogawati Mahavidyalaya, Kurukali; D.R.K.College of Commerce, Kolhapur; D.R.Mane Mahavidyalaya, Kagal; and D.Y.Patil Medical College, Kolhapur. Below the list is a grey header for "O.P.A.C. Search Criterion". Underneath, there is a grid of buttons for various search options: Title Search, Author Search, Accession No., Class Number, Departmentwise List, Subjectwise List, Departmentwise Title List, Subjectwise Title List, Latest 100 Arrivals, Advanced Search, All Colleges At A Time, and User Account.

VIDYASAGAR : WEB-O.P.A.C.

List of Colleges (Select any one)

- A.M.G.O.I., Wathar
- Arts & Commerce College, Ashta
- Arts & Commerce College, Kasegaon
- Ashokrao Mane College of Pharmacy, Peth Vadgaon
- Ashokrao Mane Polytechnic, Save
- Ashokrao Mane Polytechnic, Wathar
- B.G.Kharade College of Education, Kolhapur
- Bapuji Salunkhe Mahavidyalaya, Miraj
- Bhogawati Mahavidyalaya, Kurukali
- D.R.K.College of Commerce, Kolhapur
- D.R.Mane Mahavidyalaya, Kagal
- D.Y.Patil Medical College, Kolhapur

O.P.A.C. Search Criterion

Title Search	Author Search
Accession No.	Class Number
Departmentwise List	Subjectwise List
Departmentwise Title List	Subjectwise Title List
Latest 100 Arrivals	Advanced Search
All Colleges At A Time	User Account

13. LIBRARY RULES

- 1 Please keep absolute silence in the Library.
- 2 While entering into the Library please sign in Entry Register.
- 3 Mobile Phones are strictly prohibited in the College Premises.
- 4 Student should behave in a civilized manner. They are liable for punishment and fine if they either misbehave/ damage books or any other property of the Library.
- 5 Keep the Chairs in order while leaving the Library.
- 6 Nobody will be allowed to use another Person's Borrower Card or Identity Card for taking Books. Use your own Borrower Card and Identity Card for taking Books.
- 7 Only two Books will be issued for a week against Borrower Card and for one Book use Reading Section against Identity Card.
- 8 If any book is not returned before due date, an overdue charge of Rs. 1/- per book, per day will be charged.
- 9 If any book is lost or damaged by the Member, then he/she should replace the book or should pay the cost of replacement in addition to an overdue charge till date.
- 10 Reference Books, Special Books and Unbound Periodicals will not be issued; user can read those in Library only.
- 11 The books will be renewed, if same are not in demand / reserved by other readers.
- 12 In case of loss of Borrower Card, the borrower must report immediately to the Librarian to issue him a duplicate Borrower Card. The Librarian will issue duplicate Borrower Card, to provide he is satisfied with the explanation of Borrower.
- 13 Scribbling/ Writing on tables, Walls, Books, Tearing/Folding of pages/ fluorescent marking on books is strictly not allowed.
- 14 The Library reserves the right to suspend the Membership of any member found misbehaving, abusing the Library staff or behaving in an indecent manner.

14. NO DUES

- Whenever a Member Leaves/Retires or even before proceeding on long leave he/she has to obtain "No Dues Certificate" from the Library.

15. LOSS OF BOOKS

- The Loss of Book by the Borrower should be reported to the Circulation Section immediately to avoid fine. Further, the Borrower shall either replace the book within 15 days or pay 1½ the cost of the Book.

16. LIBRARIAN PUBLICATION

- **Book Publication : 01**

Kemdarne, S.B. (2013). “Library Automation and Networking in Dental College Libraries” Kolhapur: Tejas Prakashan

- **Best Program Officer Award** –National Service Scheme (NSS) Shivaji University, Kolhapur for the year 2017-18.

- **Conference /Workshop Details**

1 Annual Conference/workshop attended	:	12
2 Continuing Library Education (CLE) training on HELINET attended	:	4
3 UGC National Workshop attended	:	3
4 UGC Professional Development Program (PDP) attended	:	3
5 Research Methodology Orientation course attended	:	2
6 National conference attended	:	5
7 International conference attended	:	3
8 UGC National conference paper presented	:	9
9 International conference paper presented	:	3
• Total number of Publications		
1 UGC National conference paper published	:	9
2 International conference paper published	:	2
3 National journal article published	:	2
4 International journal article published	:	4

For further details see the college website: www.amgoi.edu.in

Please help us to serve you better

For More Details Contact

DR. SURYAKANT B. KEMDARNE
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