Notice

Internal Quality Assurance Committee (IQAC)

Date: 27/07/2023
Circular No.: IQAC/ 2023-24/01

All members of Internal Quality Assurance committee are hereby informed to attend a meeting.

Date of Meeting: 29/07/2023

Time: 3:00 P. M.

Venue: Board Room

The agenda of meeting-

1. To review fulfillment of plans for previous year
2. To Prepare for NAAC Peer Team Visit
3. To discuss Academic Calendar and Planning of activities during the academic year 2023-24
4. To focus on Industry Institute Interaction, Skill Development of Students, Faculty Development Programs

Prof. R. S. Patil
Member Secretary
DEAN
Internal Quality Assurance Cell
Ashokrao Mane Group Of Institutions
Vathar Tarf Vadgaon - 416112 (M.S.)

Prof. Dr. H. T. Jadhav
Chairman
DIRECTOR
SHRI BALASAHEB MANE SHIKSHAN PRASARAK MANDAL'S
ASHOKRAO MANE GROUP OF INSTITUTIONS
Vathar Tarf Vadgaon, Tal. Hatkanangale, Dist. Kolhapur, M.S. 416112

Internal Quality Assurance Cell (2023-24)

Sr. No.	Name	Designation	Committee Specific Designation
1	Prof. Dr. A. V. Deshmukh	Director	Chairman
2	Mr. B. S. Mulik	BMSPM Trust	Member
3	Mr. R. C. Dolli	Industrialist	Member
4	Prof. Dr. Mrs. S. R. Chougule	Academician	Member
5	Prof. P. B. Ghewari	Dean Academics	Member
6	Prof. Dr. H. V. Shete	Dean R & D	Member
7	Prof. J. M. Shinde	Dean Student Affairs	Member
8	Prof. A. A. Uthale	Training & Placement Officer	Member
9	Prof. S. S. Redekar	H. O. D. (CSE)	Member
10	Prof. Mrs. S. H. Shete	H. O. D. (Electrical Engineering)	Member
11	Prof. Mrs. S. S. Patil	H. O. D. (E & TC Engineering)	Member
12	Prof. M. A. Sutar	H. O. D. (Mechanical Engineering)	Member
13	Prof. Dr. S. S. Sutar	In-Charge Director (M. B. A.)	Member
14	Dr. S. B. Kemdarne	Librarian	Member
15	Mr. R. B. Bodake	Registrar	Member
16	Mr. S. S. Jadhav	Alumni Representative	Member
17	Mr. M. R. Burande	Parent Representative	Member
18	Mr. S. S. Patil	Student Representative	Member
19	Prof. R. S. Patil	Dean Quality Assurance	Member Secretary

DEAN
Internal Quality Assurance Cell
Ashokrao Mane Group Of Institutions

SHRI BALASAHEB MANE SHIKSHAN PRASARAK MANDAL'S ASHOKRAO MANE GROUP OF INSTITUTIONS Tal. Hatkanangale Dist. Kolhapur Vathar Tarf Vadgaon

DIRECTOR
SHRI BALASAHEB MANE SHIKSHAN PRASARAK MANDAL'S
ASHOKRAO MANE GROUP OF INSTITUTIONS

Circulated To:

Internal Quality Assurance Committee (IQAC)

Sr. No.	Name	Committee Specific Designation	Sign
1	Prof. Dr. H. T. Jadhav	Director	
2	Mr. B. S. Mulik	BMSPM Trust	
3	Mr. R. C. Dolli	Industrialist	
4	Prof. Dr. Mrs. S. R. Chougule	Academician	
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18	Mr. S. S. Patil	Student Representative	
19	Prof. R. S. Patil	Dean Quality Assurance	

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Minutes of Meeting

Name of Committee:-Internal Quality Assurance Committee Date:29/07/2023
Chairman: Prof. Dr. H. T. Jadhav Venue: Director's cabin
Coordinator: Prof R. S. Patil Meeting No.:01

Sr.	Agenda	Discussion/Resolution	Responsibility & Target Date
1.	To review fulfillment of plans for previous year	The review of previous meeting taken with the permission of chair. It is found that the action plan is successfully executed. The plans such as preparation & execution of AQAR-2020-21 & 2021-222 successfully executed. The faculties have attended various FDP programs, conducted faculty development workshop in Institute. The faculties have published their technical papers through renowned journal. The students have participated in co curricular & extra-curricular activities & achieved prices in it. The soft skill trainings have benefitted to students in campus placement. The overall plan for previous year is successfully executed.	------
2	To Prepare for NAAC Peer Team Visit	The preparation of files consist the evidence of events conducted, readiness of laboratories for upcoming visit of NAAC Peer Team. The responsibility of faculty and staff is to execute academic activities and document it properly for filling AQAR of 2022-23.	Prof. R. S. Patil, HODs, NAAC/IQAC Coordinators, staff (In the month of August)
3	To discuss Academic Calendar and Planning of activities during the academic year 2023-24	Discussed to inculcate events in academic calendar for holistic development of faculties and students for academic year 2023-24	Deans, HODs (In the first week of August)
4	To focus on Industry Institute Interaction, Skill Development of Students, Faculty	The faculties and student should be aware of latest knowledge in	Deans, IQAC In-charge, HODs

	Development	their respective fields. Industry-Institute -Interaction is very much essential to fulfill this requirement. So it is decided to sign more number of Memorandum of Agreement with Industries. The students and faculties should be encouraged to publish their research papers through National/ International Journals, should participate in technical symposiums. The skill development programs should be conducted in Institute/department for making students employable in Industry.	(Throughout Semester)

Prof. R. S. Patil

Member Secretary

DEAN
Internal Quality Assurance Cell
Ashokrao Mane Group Of Institutions
Vathar Tarf Vadgaon - 416112 (M.S.)

Prof. Dr. H. T. Jadhav

Chairman

DIRECTOR
SHRI BALASAHEB MANE SHIKSHAN PRASARAK MANDAL'S
ASHOKRAO MANE GROUP OF INSTITUTIONS
Vathar Tarf Vadgaon, Tal. Hatkanangale, Dist. Kolhapur, M.S. 416112

SHRI BALASAHEB MANE SHIKSHAN PRASARAK MANDAL'S * ASHOKRAO MANE GROUP OF INSTITUTIONS * Vathar Tarf Vadgaon Tal. Hatkanangale Dist. Kolhapur

Meeting Attended By:

Internal Quality Assurance Committee (IQAC)

Sr. No.	Name	Committee Specific Designation	Sign
1	Prof. Dr. H. T. Jadhav	Director	
2	Mr. B. S. Mulik	BMSPM Trust	
3	Mr. R. C. Dolli	Industrialist	
4	Prof. Dr. Mrs. S. R. Chougule	Academician	
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6	Prof. Dr. H. V. Shete	Dean R & D	
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8	Prof. A. A. Uthale	Training & Placement Officer	
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Tal. Hatkanangale

Notice

Internal Quality Assurance Committee (IQAC)

Date: 16/09/2023

Circular No.: IQAC/2023-24/02

All members of Internal Quality Assurance Committee are herby informed to attend a meeting.

Date of Meeting: 18th September, 2023

Time: 3:00 p.m.

Venue: Board Room

The agenda of Meeting:

1. To review fulfillment of plans decided in previous meeting
2. To Prepare for NAAC Peer Team Visit
3. To review the adherence of academic activities
4. To review activities related to III, Skill Development of Students & Faculty Development

Prof. R. S. Patil

Member Secretary

DEAN
Internal Quality Assurance Cell
okrao Mane Group Of Institutions
thar Tarf Vadgaon - 416112 (M.S.)

Prof. Dr. H. T. Jadhav

Chairman

DIRECTOR
SHRI BALASAHEB MANE SHIKSHAN PRASARAK MANDAL'S
ASHOKRAO MANE GROUP OF INSTITUTIONS
Vathar Tarf Vadgaon, Tal. Hatkanangale, Dist. Kolhapur, M.S. 416112

Circulated To:

Internal Quality Assurance Committee (IQAC)

Sr. No.	Name	Committee Specific Designation	Sign
1	Prof. Dr. H. T. Jadhav	Director	
2	Mr. B. S. Mulik	BMSPM Trust	
3	Mr. R. C. Dolli	Industrialist	
4	Prof. Dr. Mrs. S. R. Chougule	Academician	
5	Prof. P. B. Ghewari	Dean Academics	
6	Prof. Dr. H. V. Shete	Dean R & D	
7	Prof. J. M. Shinde	Dean Student Affairs	
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13	Prof. Dr. S. S. Sutar	In-Charge Director (M. B. A.)	
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18	Mr. S. S. Patil	Student Representative	
19	Prof. R. S. Patil	Dean Quality Assurance	

BALASAHEB MANE SHIKSHAN PRASARAK
ASHOKRAO MANE GROUP OF I

Minutes of Meeting

Name of Committee:- Internal Quality Assurance Committee Date:18/09/2023
Chairman: Prof. Dr. H. T. Jadhav Venue: Director's cabin
Coordinator: Prof R.S. Patil Meeting No.:02

Sr.	Agenda	Discussion/Resolution	Responsibility & Target Date
1.	To review fulfillment of plans decided in previous meeting	Revised last meeting minutes in short with permission of chair. Taken review of events planned	Ho. Director & Deans
2.	To Prepare for NAAC Peer Team Visit	The Dean Quality Assurance informed regarding the dates of upcoming Peer Team Visit, which is on 18th & 19th October, 2023. The review of documents and its evidences were checked by the Hon. Director. He suggested some modifications in documents for successful completion of evidences. The Plans were decided on different fronts right from hospitality to supervising infrastructural facilities.	Deans, HODs, Faculty Members
3.	To review the adherence of academic activities	The review of events conducted by various departments is taken by honorable Director. The suggestions are given to conduct skill development program, extension related activities & conduction of Industry Visits for experiential learning.	Dean Academics & Dean Quality Assurance
4	To review activities related to III, Skill Development of Students & Faculty Development	The review is taken by Hon. Director & Dean R & D about the Industry Institute Interaction. They have reviewed the number of MoUs signed & the activities conducted along with them by the departments. They have given suggestions for improving	Hon. Director & Dean R & D

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		the interactions. The review is taken on skill development programs conducted for students. The Director is satisfied with the number of activities conducted as per planning.	

Prepared by

Prof. R. S. Patil
Member Secretary

DEAN
Internal Quality Assurance Cell
Ashokrao Mane Group Of Institutions
Vathar Tarf Vadgaon - 416112 (M.S.)

Meeting Attended By:

Internal Quality Assurance Committee (IQAC)

Sr. No.	Name	Committee Specific Designation	Sign
1	Prof. Dr. H. T. Jadhav	Director	
2	Mr. B. S. Mulik	BMSPM Trust	
3	Mr. R. C. Dolli	Industrialist	
4	Prof. Dr. Mrs. S. R. Chougule	Academician	
5	Prof. P. B. Ghewari	Dean Academics	
6	Prof. Dr. H. V. Shete	Dean R & D	
7	Prof. J. M. Shinde	Dean Student Affairs	
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18	Mr. S. S. Patil	Student Representative	
19	Prof. R. S. Patil	Dean Quality Assurance	

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Notice

Internal Quality Assurance Committee (IQAC)

Date: 01/01/2024

Circular No.: IQAC/2023-24/03

All members of Internal Quality Assurance Committee are herby informed to attend a meeting.

Date of Meeting: 03rd January, 2024

Time: 3:00 p.m.

Venue: Board Room

The agenda of Meeting:

1. To ensure departments and offices are ready for PTV.
2. To discuss the plan for welcoming the peer team and outlining further processes.
3. To perform a final check on the documents, ensuring each criterion is adequately fulfilled.
4. To review PowerPoint presentations by the principal, IQAC, and heads of departments.
5. To plan a cultural program for the NAAC Peer Team.

Prof. R. S. Patil

Member Secretary

DEAN
Internal Quality Assurance Cell
Ashokrao Mane Group Of Institutions
Vathar Tarf Vadgaon - 416112 (M.S.)

Prof. Dr. A. V. Deshmukh

Chairman

DIRECTOR
SHRI BALASAHEB MANE SHIKSHAN PRASARAK MANDAL'S
ASHOKRAO MANE GROUP OF INSTITUTIONS
Vathar Tarf Vadgaon, Tal. Hatkanangale, Dist. Kolhapur, M.S. 416112

SHRI BALASAHEB MANE SHIKSHAN PRASARAK MANDAL'S ASHOKRAO MANE GROUP OF INSTITUTIONS Tal. Hatkanangale Dist. Kolhapur

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Internal Quality Assurance Committee (IQAC)

Sr. No.	Name	Committee Specific Designation	Sign
1	Dr. A. V. Deshmukh	Director	
2	Mr. B. S. Mulik	BMSPM Trust	
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16	Mr. S. S. Jadhav	Alumni Representative	
17	Mr. M. R. Burande	Parent Representative	
18	Mr. S. S. Patil	Student Representative	
19	Prof. R. S. Patil	Dean Quality Assurance	

LAXMIBAI MANE SHIKSHAN PRASARAK MANDAL'S MANE GROUP OF INSTITUTIONS

Minutes of Meeting

Name of Committee:- Internal Quality Assurance Committee

Chairman: Prof. Dr. A. V. Deshmukh
Coordinator: Prof. R. S. Patil

Date:03/01/2024
Venue: Director's cabin
Meeting No.:03

Sr.	Agenda	Discussion/Resolution	Responsibility & Target Date
1.	To ensure departments and offices are ready for PTV	The Director informed the team members about the scheduled visit of the NAAC Peer Team on the 11th and 12th of January. The Director, Vice Principal, and IQAC Coordinator reviewed the evidence for each criterion. The Director announced that the final check of the criterion documents will be conducted on January 5th, 2024. All heads agreed to complete the remaining work before the final check.	------
2.	To discuss the plan for welcoming the peer team and outlining further processes	The IQAC In-charge mentioned in the meeting that while NAAC provides a standard schedule to the Institute, the peer team prefers to suggest their own schedule. To ensure no inconvenience for the peer team members, we will provide them with the route of the rounds. In consideration of this, two paths were finalized, allowing the peer team members to visit various departments and facilities along their route. It has been decided to arrange for Lezim and Zanj performers to welcome the guests.	Welcoming Committee
3.	To review PowerPoint presentations by the principal, IQAC, and heads of departments	The presentations prepared for Hon. Director, IQAC & Heads of Departments have been reviewed. The IQAC team members provided their suggestions to enhance the effectiveness of the presentations. It has been decided to conduct rehearsals with the involved members for practice.	Director, IQAC coordinator, Heads of Departments

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To plan a cultural program for the NAAC Peer Team	The IQAC In-charge explained that according to the NAAC PTV schedule, the day will conclude with a cultural program consisting of songs, dances, and skits that showcase harmony, diversity, regional flair, and messages to youth, equality, and the unity of India, reflecting the rich cultural tapestry of the nation. Prof. P. S. Powar, the cultural coordinator at the Institute, has been entrusted with the responsibility in line with the theme	Prof. P. S. Powar

Prepared by

Prof. R. S. Patil
Member Secretary

DEAN
Internal Quality Assurance Cell
Ashokrao Mane Group Of Institutions
Vathar Tarf Vadgaon - 416112 (M.S.)

Meeting Attended By:

Internal Quality Assurance Committee (IQAC)

Sr. No.	Name	Committee Specific Designation	Sign
1	Prof. Dr. A. V. Deshmukh	Director	
2	Mr. B. S. Mulik	BMSPM Trust	
3	Mr. R. C. Dolli	Industrialist	
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19	Prof. R. S. Patil	Dean Quality Assurance	

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Notice

Internal Quality Assurance Committee (IQAC)

Date: 12/02/2024

Circular No.: IQAC/2023-24/04

All members of Internal Quality Assurance Committee are herby informed to attend a meeting.

Date of Meeting: 15th February, 2024

Time: 3:00 p.m.

Venue: Board Room

The agenda of Meeting:

1. To analyze the NAAC Grading given by NAAC Bengluru for Cycle-2
2. To take a review for appealing for allotted grade
3. To take a review for submitting AQAR-2023
4. To conduct various activities related to research and development, research paper writing etc.

Prof. R. S. Patil

Member Secretary

DEAN
nal Quality Assurance Cell
o Mane Group Of Institutions
Tarf Vadgaon - 416112 (M.S.)

Prof. Dr. A. V. Deshmukh

Chairman

DIRECTOR
SHRI BALASAHEB MANE SHIKSHAN PRASARAK MANDAL'S
ASHOKRAO MANE GROUP OF INSTITUTIONS
Vathar Tarf Vadgaon, Tal. Hatkanangale, Dist. Kolhapur, M.S. 416112

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SHRI BALASAHEB MANE SHIKSHAN PRASARAK M... ASHOKRAO MANE GROUP OF INSTI... Tal. Hatkan...

Minutes of Meeting

Name of Committee:- Internal Quality Assurance Committee

Chairman: Prof. Dr. A. V. Deshmukh
Coordinator: Prof. R. S. Patil

Date:13/02/2024
Venue: Director's cabin
Meeting No.:04

Sr.	Agenda	Discussion/Resolution	Responsibility & Target Date
1.	To analyze the NAAC Grading given by NAAC Bengluru for Cycle-2	The Director commenced the meeting by announcing that the grade awarded by NAAC is B+ with a CGPA of 2.61. He expressed disappointment, stating that the institute had anticipated an A grade but fell short, landing at B+. Following the NAAC result declaration in January, a brainstorming session was held to identify the shortcomings observed during the PTV visit. He further instructed everyone to submit year-wise data and supporting evidence to IQAC for proper compilation. Additionally, IQAC members contributed insights to enhance the quality processes conducted within the institute which will offer an excellent grade in forthcoming cycles.	Deans, Heads of Departments and staff
2.	To take a review for appealing for allotted grade	The Director informed that the Institute has applied for an appeal for improvement in grading on January 27th, 2024. The IQAC and its team members elaborated on the metrics where improvements can be made. The IQAC team is currently in the process of preparing the necessary documentation and evidence. The deadline for uploading necessary documents is March 2nd, 2024. He further expressed optimism about	IQAC Team

		increasing marks in qualitative metrics.	
3.	To take a review for submitting AQAR-2023	The IQAC In-charge reviewed the AQAR (2022-23) to gather suggestions from the IQAC committee. The committee rigorously examined both quantitative and qualitative metrics and proposed several points to be included in the AQAR. It has been decided that upon incorporating the suggestions, the AQAR will be uploaded.	The IQAC Team
4.	To conduct various activities related to research and development, research paper writing etc.	The Director of the Institute identified certain gaps and proposed a range of workshops on topics including ancient mathematics, Python Programming, microcontrollers, and other fields, aimed at fostering holistic development among students and faculty. Additionally, he provided guidance for undertaking consultancy work. Furthermore, he emphasized his intention to organize industry connect programs in the near future. He encouraged faculty members to publish research papers, engage in consultancy projects, and author technical books.	Deans, Head of Departments, PH. D. holders, Faculty Members

Prepared by

Prof. R. S. Patil
Member Secretary

DEAN
Internal Quality Assurance Cell
Ashokrao Mane Group Of Institutions
Vathar Tarf Vadgaon - 416112 (M.S.)

ASHOKRAO MANE SHIKSHAN PRASARAK MANDAL'S ASHOKRAO MANE GROUP OF INSTITUTIONS Tal. Hatkanangale Dist. Kolhapur Vathar Tarf Vadgaon

Meeting Attended By:

Internal Quality Assurance Committee (IQAC)

Sr. No.	Name	Committee Specific Designation	Sign
1	Prof. Dr. A. V. Deshmukh	Director	
2	Mr. B. S. Mulik	BMSPM Trust	
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LATE SAHEB MANE SHIKSHAN PRASARAK MANE GROUP OF INSTITUTIONS