POLICY & STANDARD OPERATING PROCEDURE FOR IMPLEMENTATION OF SUSTAINABLE DEVELOPMENT GOALS (SDGs)

Document Number	:	IQAC/120/19
Document Name		Policy & Standard Operating Procedure for Implementation of Sustainable Development Goals (SDGs)
Policy Category	:	IQAC Policy
Version Number	:	1.0
Effective Date	:	01 August 2026
Applicable to	:	All internal and external stakeholders of AMGOI
Prepared By	:	Dean, IQAC
Reviewed By	:	Dean, IQAC
Approved By	:	Director & Campus Director, AMGOI

1. Purpose

The purpose of this Policy is to establish a comprehensive institutional framework for integrating the United Nations Sustainable Development Goals (SDGs) into all academic, research, administrative, environmental, governance, innovation, and community engagement activities of the Institute.

The Institute is committed to creating a sustainable campus that nurtures socially responsible, environmentally conscious, ethically committed, and globally competent engineers through sustainable education and institutional practices.

2. Objectives

The objectives of this Policy are to:

1. Integrate Sustainable Development Goals into institutional governance and strategic planning.
2. Embed SDGs into curricular, co-curricular and extra-curricular activities.
3. Promote research, innovation, consultancy, and entrepreneurship addressing sustainable development challenges.
4. Develop a green, energy-efficient, and environmentally responsible campus.
5. Encourage community engagement and extension activities aligned with SDGs.
6. Foster responsible resource utilization and sustainable institutional practices.
7. Develop students as socially responsible engineers capable of contributing to sustainable development.
8. Establish a continuous monitoring and reporting mechanism for SDG implementation.

3. Scope

This Policy applies to all internal and external stakeholders of the AMGOI.

4. Policy Guidelines

The Sustainable Development Goals (SDGs) are a set of 17 global goals adopted by the United Nations in 2015 under the 2030 Agenda for Sustainable Development. These goals provide a common framework to address global challenges such as poverty, quality education, clean energy, climate action, sustainable infrastructure, and social well-being while ensuring inclusive and sustainable development.

Higher Education Institutions play a vital role in achieving the SDGs through quality education, research, innovation, community engagement, and sustainable campus practices. Recognizing this responsibility, the Institute is committed to integrating the SDGs into its academic, research, administrative, and outreach activities. Through the SDG-Integrated Campus initiative, the Institute aims to promote sustainability, ethical leadership, environmental responsibility, and social commitment while developing competent graduates capable of contributing to national development and the achievement of the United Nations Sustainable Development Goals by 2030.

SDG No.	Sustainable Development Goal	Focus Area
SDG 1	No Poverty	End poverty in all its forms everywhere.
SDG 2	Zero Hunger	End hunger, achieve food security, improve nutrition, and promote sustainable agriculture.
SDG 3	Good Health and Well-being	Ensure healthy lives and promote well-being for all at all ages.
SDG 4	Quality Education	Ensure inclusive, equitable, and quality education and promote lifelong learning opportunities.
SDG 5	Gender Equality	Achieve gender equality and empower all women and girls.
SDG 6	Clean Water and Sanitation	Ensure availability and sustainable management of water and sanitation for all.
SDG 7	Affordable and Clean Energy	Ensure access to affordable, reliable, sustainable, and modern energy for all.
SDG 8	Decent Work and Economic Growth	Promote sustained, inclusive, and sustainable economic growth, productive employment, and decent work for all.
SDG 9	Industry, Innovation and Infrastructure	Build resilient infrastructure, promote inclusive and sustainable industrialization, and foster innovation.
SDG 10	Reduced Inequalities	Reduce inequality within and among countries.
SDG 11	Sustainable Cities and Communities	Make cities and human settlements inclusive, safe, resilient, and sustainable.
SDG 12	Responsible Consumption and Production	Ensure sustainable consumption and production patterns.
SDG 13	Climate Action	Take urgent action to combat climate change and its impacts.
SDG 14	Life Below Water	Conserve and sustainably use oceans, seas, and marine resources.
SDG 15	Life on Land	Protect, restore, and promote sustainable use of terrestrial ecosystems, forests, biodiversity, and land resources.
SDG 16	Peace, Justice and Strong Institutions	Promote peaceful and inclusive societies, provide access to justice, and build effective, accountable, and inclusive institutions.
SDG 17	Partnerships for the Goals	Strengthen the means of implementation and revitalize global partnerships for sustainable development

A. Academic Integration

Each department shall integrate Sustainable Development Goals (SDGs) into teaching-learning practices through curriculum enrichment, case studies, assignments, project-based learning, multidisciplinary activities, and content beyond the syllabus.

B. Research, Innovation and Consultancy

Faculty members and students shall be encouraged to undertake SDG-oriented research, sustainable technology development, consultancy, innovation, entrepreneurship, patent filing, and funded research projects that address societal and environmental challenges.

C. Student Engagement

Students shall actively participate in community service, environmental initiatives, green campus activities, NSS, social innovation, SDG-based competitions, industry projects, and other programmes contributing to sustainable development.

D. Sustainable Campus Practices

The institute shall promote environmentally sustainable campus practices, including renewable energy adoption, energy and water conservation, rainwater harvesting, waste management, plastic-free initiatives, biodiversity conservation, green landscaping, paperless administration, and sustainable procurement.

E. Community Outreach and Extension

The institute shall organize outreach and extension activities focusing on health awareness, digital literacy, women empowerment, farmer welfare, environmental protection, entrepreneurship, school outreach, skill development, and rural technology transfer.

F. Institutional Governance

The institute shall foster a culture of ethical governance, transparency, gender equality, inclusiveness, stakeholder participation, environmental responsibility, and sustainability-oriented decision-making across all institutional functions.

5. Roles and Responsibilities

A. Director / Campus Director

- Provide strategic direction for SDG implementation.
- Allocate financial and infrastructural support.
- Review annual institutional SDG performance.

B. Dean IQAC

- Prepare the annual SDG Action Plan.
- Monitor implementation across departments.
- Conduct semester-wise reviews.
- Publish the Annual SDG Report.
- Organize awareness and capacity-building programmes.

C. All Deans

- Include possible SDGs in all activities of their respective sections.
- Monitor timely execution of those activities.
- Conduct monthly reviews.
- Submit the semester-wise SDG Report to IQAC.

D. Heads of Departments

- Prepare departmental SDG action plans.
- Integrate SDGs into curricular activities.
- Monitor implementation.
- Submit semester-wise reports to IQAC.

E. Faculty Members

- Map all activities with SDGs.
- Conduct SDG-related activities.
- Guide SDG-based projects.
- Promote sustainability awareness among students.

F. Students

- Participate in SDG initiatives.
- Undertake sustainable projects.
- Follow green campus practices.
- Contribute to community development activities.

6. Review and Revision of Policy

This Policy shall be reviewed once every three years, or earlier if mandated by statutory updates from the UGC, state government legislation, or directives from the Academic Council/Governing Body. Any amendment to this Policy shall be processed through the IQAC, becoming effective only after formal approval by the Director & Campus Director.

7. Annexures/Supporting Documents

1. All activities should be strictly carried out as per the Policy and SOP for Organization of Activities (Institute Level / Department Level) IQAC/120/11 wherein all activities should be mapped with SDGs.
2. The IQAC shall issue additional guidelines, formats, templates, checklists, reporting formats, and other relevant documents from time to time, as required.

8. Standard Operating Procedure (SOP)

1. At the beginning of every academic year, the IQAC shall identify and finalize all academic and administrative sections, committees, centres, cells, clubs, and functional units responsible for implementing various institutional activities.
2. IQAC shall inform the respective Dean, Head of Department, Section Head, or Committee Coordinator as the nodal person responsible for SDG implementation within the assigned section.
3. IQAC shall communicate the institutional SDG implementation guidelines, reporting formats, timelines, documentation requirements, and other necessary instructions to all concerned Section Heads.
4. Every Section Head shall organize a meeting of all committee members or section members to discuss the annual plan of activities.
5. During the meeting, the committee shall identify all academic, co-curricular, extracurricular, extension, outreach, research, administrative, and student development activities proposed to be conducted during the academic year.
6. For each proposed activity, the committee shall identify the most appropriate Sustainable Development Goal(s) to which the activity contributes.
7. The committee shall ensure that the identified SDG mapping is meaningful, measurable, and aligned with the objectives of the proposed activity.
8. Wherever required, the committee shall modify or redesign the proposed activity to enhance its contribution towards one or more Sustainable Development Goals.
9. The committee shall prepare an Annual SDG Activity Plan containing the name of the activity, objectives, mapped SDG(s), tentative schedule, activity coordinator, expected outcomes, and supporting evidence to be maintained.
10. The Annual SDG Activity Plan shall be verified and approved by the respective Section Head.
11. The approved Annual SDG Activity Plan shall be submitted to the Dean IQAC for institutional approval.
12. Dean IQAC shall scrutinize the submitted plan by verifying:
    - Relevance of the mapped SDGs.

- Alignment with the Institute Vision, Mission, Strategic Plan, and Institutional Development Plan.
- Compliance with the guidelines issued by AICTE, UGC, NAAC, NBA, DBATU/MSBTE, and other statutory or regulatory bodies, wherever applicable.
- Feasibility of implementation.
- Availability of required resources.
- Practicality of the proposed timeline.
- Expected measurable outcomes and impact.

13. After satisfactory verification, Dean IQAC shall approve the Annual SDG Activity Plan.
14. The approved activities shall be incorporated into the section wise activity calendar and scheduled according to the approved timeline.
15. The respective Section Head shall ensure that all necessary administrative approvals and resources are arranged before conducting the activity.
16. The Activity Coordinator shall organize and execute the activity as per the approved plan while ensuring effective implementation of the identified SDGs.
17. After completion of the activity, the Activity Coordinator shall prepare a detailed activity report along with all supporting documents such as notices, attendance records, photographs, brochures, feedback, outcome reports, media coverage, and SDG mapping justification.
18. The completed activity report shall be submitted to the respective Section Head within the prescribed time.
19. The Section Head shall verify the report, confirm the correctness of SDG mapping, validate the supporting evidence, and ensure that the activity objectives have been achieved.
20. Verified reports shall be maintained at the respective section for future reference and audits.
21. At the end of every semester, each Section Head shall compile all SDG-related activities conducted under the respective section.
22. The semester-wise compiled SDG report shall be submitted to the Dean IQAC in the prescribed format.
23. Dean IQAC shall conduct periodic review meetings to monitor the progress of SDG implementation across all sections.
24. At the end of the academic year, Dean IQAC shall compile all semester reports received from various sections into a comprehensive Institutional Annual SDG Report.
25. The Annual SDG Report shall be submitted to the Director & Campus Director for review and approval.
26. Based on the annual review, IQAC shall issue recommendations for continuous improvement, revise implementation strategies wherever required, and initiate the planning process for the subsequent academic year.

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