

DTE Institute Code : 6217



Estd 2009

Shri Balasaheb Mane Shikshan Prasarak Mandal's
ASHOKRAO MANE GROUP OF INSTITUTIONS

AN AUTONOMOUS INSTITUTE

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Approved by : AICTE, New Delhi No. F.No. MB (New Int.) 2009 / 08, Higher & Technical Education Department, Govt. of Maharashtra, Directorate of Technical Education, Mumbai. Affiliated to : Dr. Babasaheb Ambedkar Technological University, Lonere - Raigad (B.Tech & M.Tech Programs), Shivaji University, Kolhapur (MBA Program)

Accredited by NAAC

Founder President
Late Shri. Ashokrao Mane

President
Hon. Shri. Vijaysinh A. Mane


Date :

Ref. No. :

STUDENT GRIEVANCE REDRESSAL COMMITTEE (SGRC)
ACADEMIC YEAR 2025-26 to 2026-2027

Sr.	Name of the Member	Designation & Organization	Committee Specifics
1.	Dr. (Mrs.) Sangeeta R. Chougule	Director, AMGOI, Vathar	Chairman
2.	Prof. Pravin B. Ghewari	Sr. Faculty Representative, AMGOI, Vathar	Member
3.	Dr. (Mrs.) Seema S. Patil	Dean Academics, AMGOI, Vathar	Member
4.	Dr. Jaydeep M. Shinde	Dean Student Affairs, AMGOI, Vathar	Member
5.	Mr. Sarvajeet A. Bhosale	Assistant Professor, AMGOI, Vathar	Member
6.	Mr. Anil K. Jadhav	Staff Representative, AMGOI, Vathar	Member
7.	Mr. Rohit P. Patil	Controller of Examination, AMGOI, Vathar	Member
8.	Prof. Dr. Milind Laxmanrao Waikar	Ombudsperson - Retired Professor (University Nominee)	Member
9.	Mr. Rudraksh Ashok Chavan	Student Representative (Boy)	Member
10.	Miss Siddhi Sachin Mane	Student Representative (Girl)	Member
11.	Prof. (Mrs.) Pooja A. Patil	Assistant Professor, AMGOI, Vathar	Member
12.	Dr. Digvijay J. Pawar	Associate Professor, AMGOI, Vathar	Member Secretary




Dr. Mrs. S. R. Chougule
DIRECTOR
Shri Balasaheb Mane Shikshan Prasarak Mandal's
Ashokrao Mane Group Of Institutions
Vathar Tarf Vadgaon, Tal. Hatkanangale
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Record No.: AMGOI/IQAC/101

STUDENT GRIEVANCE REDRESSAL COMMITTEE (SGRC)

Date- 15/09/2025

MEETING NOTICE
ACADEMIC YEAR 2025-26 (MEETING NO- 1)

All the members of **STUDENT GRIEVANCE REDRESSAL COMMITTEE (SGRC)** of Institute are hereby kindly requested to attend the meeting (Meeting No. 1) for the academic year 2025-26.

- Day & Date- 20 /09/2025
- Time- 03.30 pm
- Venue- Board Room, AMGOI, Vathar

Agenda of the meeting

1. Welcome to all members of the Student Grievance Redressal Committee (SGRC)
2. Review of the previous meeting.
3. Overview of the Aims, objectives and functions of the committee.
4. To check whether any complaints have been received.
5. To take proper action on received complaints, if any.
6. To decide the plan of activities for the academic year 2025-26 under Student Grievance Redressal Committee (SGRC)
7. Any other points, with the permission of the Chair.
8. Vote of thanks.

Dr. D. J. Pawar
Member Secretary

Dr. (Mrs.) S. R. Chougule
Director

Minutes of the meeting

1. Welcome to all members of the Student Grievance Redressal Committee

The meeting commenced with a warm welcome to all members of the Student Grievance Redressal Committee by Dr. D.J. Pawar, Member Secretary.

2. Review of the previous meeting

Dr. D.J. Pawar reviewed the minutes of the previous meeting and noted that no student complaints were received or pending from the last semester.

3. To check whether any complaints have been received

It was confirmed by the committee that no complaints have been received from any student till date for the academic year 2025–26.

4. To take proper action on received complaints, if any

Since no complaints were received, no action was required.

5. To decide the plan of activities for the academic year 2025–26 under SGRC

Dr. D.J. Pawar proposed a plan of activities for the academic year 2025–26 under SGRC.

The plan includes conducting two awareness sessions aimed at educating students about grievance redressal procedures and their importance.

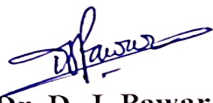
The committee approved the proposed plan. Dr. (Mrs.) S. R. Chougule, Director, and Prof.P.B.Ghewari, Campus Director, appreciated the initiative and emphasized the importance of ensuring all students are aware of grievance redressal mechanisms and their rights.

6. Any other points, with the permission of the Chair

No additional points were raised during the meeting.

7. Vote of thanks

The meeting concluded with a vote of thanks extended by Dr. D.J. Pawar to all members for their active participation.



Dr. D. J. Pawar
Member Secretary,
Student Grievance Redressal Committee



Dr. (Mrs.) S. R. Chougule
Director



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Record No.: AMGOI/IQAC/102

STUDENT GRIEVANCE REDRESSAL COMMITTEE (SGRC)

Date-01/08/2025

MINUTES OF MEETING
ACADEMIC YEAR 2025-26
MEETING NO- 1
(20/09/2025)

Attendance of the meeting

Sr.	Names of the Members	Designation	Sign
1	Dr. (Mrs.) Sangeeta R. Chougule	Chairman	
2	Prof. Pravin B. Ghewari	Sr. Faculty Representative	
3	Dr. (Mrs.) Seema S. Patil	Member	
4	Dr. Jaydeep Shinde	Member	
5	Mr. Sarvajeet A. Bhosale	Member	
6	Mr. Anil K Jadhav	Member	
7	Mr. Rohit P. Patil	Member	
8	Prof. Milind Laxmanrao Waikar	Ombudsperson - Retired Professor (University Nominee)	
9	Mr. Rudraksh Ashok Chavan	Member	
10	Miss Siddhi Sachin Mane	Member	
11	Prof. (Mrs) Pooja A. Patil	Member	
12	Dr. Digvijay Pawar	Member Secretary	

Details of the meeting

- Time- 03.30 pm
- Venue- Board Room, AMGOI, Vathar



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Record No.: AMGOI/IQAC/107

STUDENT GRIEVANCE REDRESSAL COMMITTEE (SGRC)

Date- 16/08/2025

NOTICE

All students are hereby informed that the following activity has been organized at our Institute. The details are given below. All are informed to note the same.

Name of the Cell/Committee	Student Grievance Redressal Committee (SGRC)
Name of the Head	Dr. D. J. Pawar
Type of the activity	Awareness Campaign
Name of the activity	"Awareness Session on Student Grievances and Its Redressal"
Details of the activity	Students will gain awareness about the Student Grievance Redressal Committee, its purpose, structure, and functioning. They will learn about the types of grievances that can be reported, the procedure for lodging complaints, and the rights and responsibilities of students in the grievance redressal process.
Relevant POs	PO6: The Engineer and The World PO7: Ethics PO11: Life-Long Learning
Details of the Resource person	Prof. P. B. Ghewari (Sr. Faculty Representative), Dr. D. J. Pawar (Member Secretary, Student Grievance Redressal Committee)
Date of activity	25/08/2025
Duration of activity	FY All Divisions- 01 Hours
Time	9:15 am to 3:15 pm
Venue	Classroom
Audience	All FY students
Remarks from Dean, IQAC	

❖ Attendance is compulsory.

Dr. D. J. Pawar
Member Secretary,
Student Grievance Redressal
Committee

Dr. (Mrs.) S. R. Chougule
Director



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Record No.: AMGOI/IQAC/114

STUDENT GRIEVANCE REDRESSAL COMMITTEE (SGRC)

Date- 26/08/2025

ACTIVITY REPORT

Name of the Cell/Committee	Student Grievance Redressal Committee (SGRC)
Name of the Head	Dr. D. J. Pawar
Type of the activity	Awareness Campaign
Name of the activity	"Awareness Session on Student Grievances and Its Redressal"
Relevant POs	PO6: The Engineer and The World PO7: Ethics PO11: Life-Long Learning
Details of the Resource person	Prof. P. B. Ghewari (Sr. Faculty Representative), Dr. D. J. Pawar (Member Secretary, Student Grievance Redressal Committee)
Date of activity	25/08/2025
Duration of activity	06 Hours
Time	9:15 am to 3:15 pm
Venue	Classrooms
No. of Participants	All FY students
Objectives:	<ol style="list-style-type: none">1. To make students aware of the various types of academic, administrative, and personal grievances they may encounter.2. To help students understand the official grievance redressal mechanisms available within the institution.3. To create awareness about the roles and responsibilities of grievance redressal committees and how they support students.4. To encourage students to voice their concerns confidently and responsibly through proper channels.

Details of Activity:

The Student Grievance Redressal Committee (SGRC), AMGOI, conducted an insightful and informative Awareness Campaign titled "Awareness Session on Student Grievances and Its Redressal" on 25th August 2025 in the classrooms. The program was organized under the guidance of Prof. P. B. Ghewari (Sr. Faculty Representative) and coordinated by Dr. D. J. Pawar (Member Secretary, SGRC). The session aimed to sensitize all First-Year students about the grievance redressal mechanisms available within the institute and to promote a transparent, ethical, and student-centered academic environment.

The session was held from 9:15 am to 3:15 pm and witnessed enthusiastic participation from newly admitted students across all branches. The prime objective of this awareness activity was to educate students regarding the various types of academic, administrative, and personal grievances they might encounter during their academic journey. The speakers elaborated on the institutional grievance redressal process, committee structure, roles and responsibilities of SGRC members, and the official channels through which students can submit complaints.

A detailed explanation of the SGRC structure was provided, highlighting the roles, responsibilities, and functioning of committee members. Students were made aware of the official modes available for submitting grievances, ensuring that concerns are addressed formally, systematically, and within a stipulated time frame. The speakers emphasized the principles of **fairness, confidentiality, responsibility, and timely resolution**, which form the foundation of the grievance redressal system at AMGOI.

Common student issues, such as academic difficulties, classroom challenges, misconduct, administrative delays, harassment, or peer conflicts, were discussed with clarity. Practical examples and relatable scenarios helped students understand how to approach issues responsibly and effectively. The interactive nature of the session allowed students to raise questions, express doubts, and gain confidence in using grievance redressal channels.

The smooth execution of the event was ensured by the dedicated efforts of Dr. D. J. Pawar, whose systematic planning contributed greatly to the session's impact. The active presence and guidance of Prof. P. B. Ghewari further strengthened the significance of the initiative. The institute acknowledged the valuable support of faculty members, administrative staff, and volunteers for creating a comfortable and supportive learning environment.

Overall, the awareness session played a crucial role in empowering First-Year students with essential knowledge about grievance handling. The positive feedback, active participation, and meaningful discussions highlighted the effectiveness of the initiative in establishing a healthy, safe, and responsible academic culture at AMGOI.

Outcomes of Activity:

1. Students gained clarity about the different types of grievances and the proper procedures for addressing them.
2. The session enabled students to understand their rights, responsibilities, and the institutional support systems available for grievance redressal.
3. Students developed awareness about the functioning of grievance committees and the importance of maintaining transparency and communication.
4. The activity empowered students to express their concerns confidently and seek timely solutions through appropriate channels.



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25/08/2025 10:28 AM GMT +05:30

Creating Awareness on Student Grievances and Redressal Mechanism.



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Guiding Students Towards Fair and Transparent Grievance Redressal.

Dr. D. J. Pawar
Member Secretary

Dr. (Mrs). S.R. Chougule
Director